

OXFORD TOWN BOARD MEETING
Thursday, November 5, 2015
Town & Village Hall

The Monthly Meeting of the Oxford Town Board was called to order by Supervisor Lawrence Wilcox at 7:30 pm at the Village Hall for the transaction of such business that may lawfully come before the Board. This meeting was re-scheduled from the second Wednesday and due and timely notice given to the public as required by law. The meeting opened with the salute to the flag of the United States of America.

Present were:

Supervisor: Lawrence Wilcox
Council: Alan Davis
Ron Charles
John Hofmann
Town Clerk: James W. Hemstrought Jr.
Highway Superintendent: Timothy Tefft

Absent: Jerry Locke . . . recovering from recent surgery under doctor's orders.

Others Present: Will Bradley, Dan Taylor, Carl Koenig

Minutes Previous Monthly Meeting:

Alan Davis made a motion to approve the minutes of October 14, 2015, as corrected. Motion was seconded by John Hofmann and carried with 4 Ayes.

Supervisor's Monthly Report:

Supervisor Wilcox handed out the Financial Accounting Information Sheets, Investment and Certificate of Deposit Reports, as of October 31, 2015. He also gave the following Revenues, Appropriations and Checkbook Balances:

October 2015

Revenues	72,943.50
Appropriations	229,133.16

Check Book Balances:

General	83,224.19
Highway	76,129.22
T&A	1,985.60
Water District #1	1,659.70

PUBLIC COMMENT:

Will Bradley congratulated the Board Members on their successful elections. He commented that the election made it very clear that the residents of Oxford are satisfied with the way the present Town Board is functioning.

Public Hearing on 2016 Town of Oxford Budget

Supervisor Wilcox opened the Public Hearing at 7:45 pm. The affidavit of published legal notice dated October 28, 2015, was read.

Supervisor Wilcox felt that the Board should go into a short executive session, before proceeding with the public hearing, to discuss recent changes in the Highway Department Hospital & Medical Insurance Plan that will effect several budget line items.

Executive Session

John Hofmann made a motion to go into Executive Session at 7:53 pm for the purpose of discussion on changes to the Highway Department Hospital & Medical Insurance Plan. The motion was seconded by Ron Charles and carried with 4 Ayes.

The Town Board agreed with the new Highway Department Hospital & Medical Insurance Plan and to make the changes to the 2016 budget before adoption during the Public Hearing.

John Hofmann made a motion to come out of Executive Session at 8:00 pm. Motion was seconded by Alan Davis and carried with 4 Ayes.

Supervisor Wilcox reconvened the Public Hearing and went through the following budget line items that will change: DA9060.8 Hosp. & Med Ins. from \$16,000 to \$15,000; DB9060.8 Hosp. & Med Ins. from \$19,000 to \$18,000; A9060.8 Hosp. & Med Ins. from \$23,000 to \$22,000. With these changes the tax rate will decrease 2.9%, putting the total tax rate at \$5.23.

No further concerns were presented by the public or the Town Board members.

Motion was made by Alan Davis and seconded by Ron Charles to close the Public Hearing at 8:10 pm.

Town of Oxford 2016 Budget

Ron Charles made a motion to adopt the 2016 Budget. The motion was seconded by Alan Davis and carried with 4 Ayes by Roll Call vote as follows:

Alan Davis	Aye
John Hofmann	Aye
Ron Charles	Aye
Lawrence Wilcox	Aye

Supervisor Wilcox declared that the foregoing 2016 Town of Oxford Budget was duly passed and adopted. The 2016 Town of Oxford Budget will be on file in the Town Clerk's Office and available during regular business hours.

Town of Oxford Water District #1 - 2016 Budget

The Town of Oxford Water District #1 Budget for 2016 was presented by Supervisor Wilcox and reviewed by the Town Board. No changes were made. Motion was made by John Hofmann to adopt the 2016 Water District #1 Budget as presented. Motion was seconded by Alan Davis and carried with 4 Ayes by Roll Call vote as follows:

Alan Davis	Aye
John Hofmann	Aye
Ron Charles	Aye
Lawrence Wilcox	Aye

Supervisor Wilcox declared that the foregoing 2016 Town of Oxford Water District #1 Budget was duly passed and adopted. The 2016 Water District #1 – 2016 Budget will be on file in the Town Clerk's Office and available during regular business hours.

COMMUNICATIONS:

The October 2014 collateralized deposit account information report was received from BNY Mellon.

A letter was received from the New York State Office of Parks, Recreation and Historic Preservation concerning the Oxford Pool Project that received federal funds through the Federal Land and Water Conservation Fund in the early 1960s. The site was inspected several months ago and the park was in good condition and very attractive. During the site visit, no problems were observed. Only two items were needed by the Town of Oxford to closeout the inspection, an updated map of the park limits and a reaffirmation of park boundaries.

HIGHWAY SUPERINTENDENT'S REPORT:

Tim Tefft, Superintendent of Highways, gave the following highway department report: the last batch of shim material has been made, pot holes are being repaired, more sand is being stockpiled, one truck is in for repairs and doors on the salt shed are being rehung.

Tim and Town Board member John Hofmann made a trip to the Town of Brookfield to check out a 2011 Pay Star Truck they are offering for sale for \$95,000. A new truck goes for \$215,000. This would replace one of our older trucks which could be declared surplus and sold at auction. The 2011 Pay Star Truck comes with all equipment included except a plow, which the Town of Oxford already has. Tim and John agreed that this would be a good purchase for the Town of Oxford.

Motion was made by John Hofmann and seconded by Ron Charles to purchase the 2011 Pay Star Truck from the Town of Brookfield at a cost of \$95,000. Motion carried with 4 Ayes.

OTHER BUSINESS:

Supervisor Wilcox presented an overview of the new Insured Cash Sweep (ICS) program being offered by NBT Bank to replace the Tri-Party Collateral agreement through Bank of New York Mellon (BNY Mellon). He checked with our attorney who said that this is the wave of the future and the Association of Towns agreed that this would be a good move. Ron Charles made motion

that the Town of Oxford enter into this Insured Cash Sweep Service through ICS with NBT Bank as our agent and custodian. Motion was seconded by John Hofmann and carried with 4 Ayes.

Supervisor Wilcox and Superintendent of Highway Tefft met with a representative from FEMA for an audit of our projects. FEMA made a power point presentation, followed by a series of questions which were answered by Lawrence and Tim.

Supervisor Wilcox received the Franchise Agreement to provide cable television services, etc. between Town of Oxford and Time Warner Cable Northeast LLC. This agreement would be for a period of fifteen (15) years. A Public Hearing will be needed to adopt this agreement. Motion was made by John Hofmann and seconded by Alan Davis to hold a Public Hearing to adopt the Cable Television Agreement on Wednesday, December 9, 2015 at 7:45 pm. In the Village Hall. Motion carried with 4 Ayes.

BILLS & CLAIMS: November 2015

Claims #182 thru #194, General Fund: Total: \$ 4,467.39

Claims #159 thru #167, Highway Fund: Total: \$14,159.45

Motion was made by Alan Davis and seconded by Ron Charles to pay the bills and claims. Motion carried with 4 Ayes.

The next Town Board meeting is scheduled for Wednesday, December 9, 2015 at 7:30 pm in the Village Hall with Public Hearing at 7:45 pm.

Meeting was adjourned by Supervisor at 8:25 pm.

James W. Hemstrought Jr.
Town Clerk