

**Oxford Town Board Meeting**  
**Oxford Village Hall**  
**Wednesday, December 14, 2022 – 7:30 pm**

Town Supervisor Alan Davis called the meeting to order at 7:30 p.m.

**The following individuals were present:**

Supervisor Alan Davis, Town Councilman Ron Charles, Town Councilman John Hofmann, Town Councilman John Weidman, Recreational Director Patrick Moore, Dan Fagnani Engineer - Delaware Engineering, D.P.C., Town Highway Superintendent William Pinney, resident Matt Grieger, and Town Clerk Tammy Dilfer

**Supervisor Davis led the Pledge of Allegiance to the United States of America.**

**Approval of the Board Meeting Minutes for November 9, 2022**

Councilman Charles made a motion to approve the draft minutes for the Town Board meeting held on November 09, 2022, Councilman Weidman seconded the motion. The motion was carried unanimously.

**Supervisor Monthly Reports:**

Revenues	\$ 24,201.80
Pool Donations	\$ 0.00
Appropriations	\$ 63,796.46
General Fund Checking	\$ 30,244.93
Highway Fund Checking	\$ 18,337.83
Trust & Agency Checking	\$ 11,929.08
Water District #1 Checking	\$ 1,239.20
Pool Restoration Checking	\$ 780.06
CARES (ARPA) Checking	\$ 201,571.68

**Communications:**

Supervisor Alan Davis provided the Town's Excess Collateralization Reports for November 2022 to Town Clerk Dilfer for filing.

Letter from AG and Farmland Protection Board, discussing land use management, encouraging towns to pass land use laws, which Supervisor Davis feels we are ahead of this with the zoning measures in place.

**Public Comment:**

Supervisor Davis asked if there were any public comments, town attendee Matt Grieger declined.

**Patrick Moore Recreational Director with the updates Pool Restoration Project:**

Dan Fagnani reported fencing is in. With winter setting in some site restoration will not be completed until spring including installation of fencing around the chemical storage area which is a punch list item. Mr. Fagnani will work on getting things closed out.

Upstate Company Electricians have completed their part requesting final payment # 5/ \$2908.12 with a punch list satisfied.

Aqua Concepts is asking for additional payment due cost increases of the partitions for changing areas, for example Fall 2021 quote was roughly \$14,956.00, now increased to \$18,356.95 due to inflation and covid related costs.

The handrail needed additional fabrication due to layout of treads, sent out for the cost of \$ 180.00 each or \$360.00.

An access gate installed on the back side for easier and drivable access to the pump room instead of using the emergency access walking across the lawn. The cost was \$1,200.00.

Burrel's added additional retaining wall stone needed to feather the wall into the bank. Stacking stone and backfilling where needed. The cost was \$2,280.00.

The above costs come out to about \$7,240.95 total.

Mr. Fagnani presented Aqua Concepts proposal to replace the front double access door at \$3,800.00 and 3 windows at \$1,000.00 each, equaling \$6,800.00 total.

Supervisor Davis asked if this would be completed in the spring? Mr. Moore and Mr. Fagnani felt it might be on the spring list.

Councilmen Weidman and Supervisor Davis would like to ask the Oxford High School Technology Teacher if this might be a project they would like to look at before a decision is made.

Mr. Fagnani asked for 2 payment applications and a change order approval.

Councilman Charles makes motion to approve payment application # 13 for Aqua Concepts \$30,868.35, Seconded by Councilman Hofmann, the entire board duly adopted.

Councilmen Weidman makes motion to approve Upstate Electrical final payment # 5 \$2,908.12. Seconded by Councilman Charles, the entire board duly adopted.

Councilman Charles makes motion to approve Change Order # 5 Project modification of contract for Aqua Concepts \$7,240.95. Seconded by Councilman Hofmann, the entire board duly adopted.

Recreational Director Patrick Moore handed Supervisor Davis and Town Clerk Dilfer a letter of resignation dated 12/14/2022. Mr. Moore appreciates the 15 years of service to the Town Pool. He said he would be willing to answer questions to help the new person through transition. The entire board is very saddened to hear this but respects Mr. Moore's decision. The Board appreciates all the hard work Mr. Moore has put into making the pool a success. You will be missed.

Councilmen Weidman makes a motion to approve Recreational Director Patrick Moore's resignation. Seconded by Councilman Hofmann, the entire board duly adopted.

Supervisor Davis stated a motion is needed to recognize payment #13 for Aqua Concepts and Upstate Electrical final payment # 5 in the amount of \$33,871.47 to be recognized funds as income from the ARPA funds, 4089 Federal Aid as income, then appropriate to A7140.41 Pool Restoration.

Councilman Charles makes motion to use ARPA funds transfer to Pool Restorations Account, Seconded Councilman Hofmann, the entire board duly adopted.

### **New Business:**

Supervisor Davis spoke to Planning Board member Paul Romahn earlier in the week. He is working to put solar in Town Zoning Laws. Mr. Romahn spoke with County Planning who would like to come to the January meeting to present what they are currently doing along with some of the Town Planning Board members to discuss this.

Mr. Romahn let Supervisor Davis know Planning Board Member Ken Ryan's term is up December 31<sup>st</sup>, 2022. Mr. Ryan will not be running for another term. If anyone knows someone interested in the Planning Board, there will be a vacancy. The Town Board members thank Mr. Ryan for his many years of dedication to the Planning Board and Town of Oxford.

Supervisor Davis will be closing the Pool Restoration checking account due to monthly finance charges due to the balance being under \$10,000.00. The remaining balance will go towards current Pool Restoration bills due.

Supervisor Davis presented the SPCA contract to be signed for 2023. Councilman Charles makes a motion to approve the 2023 SPCA contract to be signed. Seconded Councilman Weidman, the entire board duly adopted.

Supervisor Davis is entertaining an increase in dog redemption fee 1st offense \$100.00, 2nd reoccurring offense \$200.00 for 2023 year. We will table this until the January meeting to discuss the Town's options with the Local Dog Warden.

Supervisor Davis discussed Superintendent wanting a Skid Steer but with current fund shortages and inflation increases and need for truck purchases. They regret there are no funds to support the purchase.

The van on the side of road Northup's Corners. Superintendent Pinney and Town Clerk working with NYS Police to get it removed or towed asap.

The Town Clerk is working to switch Town Hall phone lines to Spectrum by January to help reduce costs to Town. The Board is asking to keep a record of all maintenance/repair costs of each Highway truck to keep a running total cost of ownership.

### **Old Business:**

Kilroy Rd dogs have been quiet as they have left for winter. Will be addressed in spring if a problem arises when they return.

Ongoing Bradley Hill dogs are diligently being worked on with court summons being issued by Local Dog Warden.

### **Highway Superintendent's Report:**

Supervisor Pinney regrettably could not be at the meeting due to illness.

### **Bills and Claims:**

Councilman Hofmann made a motion to approve the Bills and Claims as presented with Abstract #12, Councilman Charles seconded the motion. The motion was carried unanimously.

Supervisor Davis stated the next Town Board meeting will be held on January 11th, 2022, at 7:30 p.m. Happy Holidays.

Supervisor Davis adjourned the meeting at 8:34 p.m.

Respectfully Submitted,

Tammy L. Dilfer, Town Clerk