

OXFORD TOWN BOARD MEETING
Wednesday, January 10, 2018

The Re-organizational Meeting of the Oxford Town Board was called to order by Supervisor Lawrence Wilcox at 7:30 pm in the Village Hall for the transaction of such business that may lawfully come before the Board. The meeting opened with the salute to the flag of the United States of America.

Present were:

Supervisor: Lawrence Wilcox
Council: Jerry Locke - absent
 Carl Koenig
 Ron Charles - absent
 John Hofmann
Town Clerk: James W. Hemstrought Jr.
Highway Superintendent: Timothy Tefft

Others Present: Canice Paliotta, Kathryn Hofmann

Minutes Previous Monthly Meeting:

John Hofmann made a motion to approve the minutes of December 13, 2017. Motion was seconded by Carl Koenig and carried with 3 Ayes.

Supervisor's Monthly Report:

Supervisor Wilcox handed out the Financial Accounting Information Sheets and a list of the Fund Balances as of January 1, 2018. He also gave the following Revenues, Appropriations and Checkbook Balances:

December 2017

Revenues	\$65,520.68
Appropriations	45,251.41

Check Book Balances:

General	\$ 4,805.07
Highway	39,998.54
T&A	1,042.86
Water District #1	1,223.53

PUBIC COMMENTS:

Canice Paliotta was concerned about the Highway Department trucks and if they were washed, especially the under-side, during the winter months when salt is being used on the roads.

Tim Tefft, Highway Superintendent, stated that they are washed regularly and is a requirement of the drivers, especially during the winter months.

Town Supervisor Annual Reports:

Supervisor Wilcox presented his annual reports for the year 2017 including after year-end budget changes and 2018 starting balances. Motion was made by Carl Koenig and seconded by John Hofmann to adopt the budget changes as presented. Motion was also made by John Hofmann and seconded by Carl Koenig to approve the Supervisor's annual report. Both motions carried with 3 Ayes. These reports will be on file in the Town Clerk's Office during regular office hours.

Town Clerk / Tax Collector Annual Reports:

Town Clerk James W. Hemstrought Jr. presented the Town Clerk's and Tax Collector's reports for the year 2017. Motion was made by Carl Koenig and seconded by John Hofmann to approve the Town Clerk's reports for the year 2017. Motion carried with 3 Ayes. These reports will be on file in the Town Clerk's Office during regular office hours.

Town Supervisor 2018 Appointments:

Supervisor Wilcox went over the list of 2018 appointments and other re-organizational items necessary for approval by the Board. Motion was made by John Hofmann and seconded by Carl Koenig to approve the Supervisor's appointments for 2018 and all other re-organizational items as presented. The motion carried with 3 Ayes. These reports will be on file in the Town Clerk's Office during regular office hours.

COMMUNICATIONS:

A letter was received from the Oxford Historical Society thanking the Town Board for the donation that was made to them.

A letter was received from the firm of Scolaro Fetter Grizanti & McGough, PC offering a proposal for the provision of professional legal services to the Town of Oxford. Our legal services were previously taken care of by Stokes & Levy and they have switched to the firm of Scolaro Fetter Grizanti & McGough. The proposal was very much like the one from Stokes & Levy last year.

OTHER BUSINESS:

A judicial conduct investigation expense summary was received from Pope, Schrader & Pope LLP, for the John Weidman Court Investigation 2016. Motion was made by Carl Koenig and seconded by John Hofmann that the Town pay their share of the investigation expenses in the amount of \$7,282.81. The motion carried with 3 Ayes. The Village of Oxford paid their share which amounted to \$4,500.

The lease between the Village and Town of Oxford was reviewed by the Town Board. The lease was found to be acceptable except for Section V "Additional Rent". Motion was made by Carl Koenig and seconded by John Hofmann to accept the new lease agreement, excluding Section V "Additional Rent". Motion carried with 3 Ayes.

The Town Board felt that they needed more time before making a decision on the BMX organization's track proposal. The proposal will be brought up again at the February 14, 2018 Town Board meeting.

The newly elected Town Justice, Susan F. Frye, would like to have her own Justice Clerk and will be making a recommendation to be voted on at the next Town Board meeting in February. A separate bank account with NBT Bank, Oxford Branch, will be opened by Justice Frye following a resolution by the Oxford Town Board.

RESOLUTION #1 – 2018

BE IT RESOLVED, that a new bank account be opened at NBT Bank Corporation, Oxford Branch for the authorized use of the Oxford Town Justice, Susan F. Frye.

Be it Further resolved that this bank account will be used to endorse checks and orders for the payment of money or otherwise withdraw or transfer funds on deposit with NBT Bank, Oxford Branch, Oxford, NY.

Motion was made by John Hofmann and seconded by Carl Koenig to adopt Resolution #1 – 2018. Motion carried with 3 Ayes.

HIGHWAY SUPERINTENDENT'S REPORT:

Timothy Tefft, Town Superintendent of Highways, reported that a truck transmission needed to be repaired, along with a sander disc. Bids were received from several local fuel companies and will result in a savings of \$1.00 per gallon in 2018.

BILLS & CLAIMS: January 2018

Claims #1 thru #18, General Fund:	Total: \$ 5,808.03
Claims #1 thru #18, Highway Fund:	Total: \$70,936.22

Motion was made by John Hofmann and seconded by Carl Koenig to pay the bills and claims. Motion carried with 3 Ayes.

The next monthly meeting of the Town Board will be held on February 14, 2018 at 7:30 pm in the Village Hall.

Meeting was adjourned by Supervisor at 8:30 pm.

James W. Hemstrought Jr.
Town Clerk