

# OXFORD TOWN BOARD MEETING

Wednesday, January 10, 2024

The Re-Organizational Meeting of the Oxford Town Board was called to order by Supervisor Alan Davis at 7:30 pm in the Village Hall for the transaction of such business that may lawfully come before the Board. The meeting opened with the salute to the flag of the United States of America. Due and timely notice concerning the meeting was published in the Norwich Evening Sun and placed on the Town website.

Present were:

Supervisor: Alan Davis  
Council: Ron Charles  
John Hofmann  
Carl Koenig  
John Weidman  
Deputy Town Clerk: Gwen Hornbeck

Others Present: Ann Chernoch, Matt Gieger, and Mark Roach

## Minutes Previous Monthly Meeting:

Carl Koenig made a motion to approve the December 13, 2023 minutes as written. Motion was seconded by John Weidman and carried with 4 Ayes.

## Supervisor's Monthly Report:

Supervisor Davis handed out the Financial Accounting Information Sheets as of December 31, 2023 and Accounting Sheets as of December 31, 2023 after budget changes and a list of budget changes that were made. He also gave the following Revenues, Appropriations and Checkbook Balances:

### December 2023

Revenues	\$195,208.46
Appropriations	55,455.59

Check Book Balances:

General	\$ 28,958.86
Highway	124,516.09
T & A	5,576.91
Water District #1	884.36

## PUBLIC COMMENTS:

Ann Chernoch is concerned about the barking dogs on the property near hers. She has tried a number of interventions with the dog owners, spoken to dog control officer and town supervisor. Ann is asking for help from the Town Board with possible noise ordinance violations, dog control officer contact with neighbor.

## **COMMUNICATIONS:**

### **Town Supervisor Annual Reports:**

Supervisor Davis presented his annual reports for the year 2023, including after year-end budget changes and 2024 starting balances. Motion was made by Carl Koenig and seconded by John Hofmann to approve and adopt the Supervisor's annual report. Motion carried with 5 Ayes. These reports will be on file in the Town Clerk's Office during regular office hours.

### **Town Clerk / Tax Collector Annual Reports:**

The Town Clerk annual report will be presented at an upcoming Town Board meeting.

### **Town Supervisor 2024 Appointments:**

Supervisor Davis went over the list of 2024 appointments for approval by the Board. Motion was made by Carl Koenig and seconded by Ron Charles to approve the Supervisor's appointments for 2024. Motion carried with 4 Ayes. The other re-organizational items concerning depository, newspaper, time and place, bill and claims, etc. were presented for approval. Motion was made by John Weidman and seconded by Ron Charles to approve the other re-organizational items as presented. The motion carried 4 Ayes. These reports will be on file in the Town Clerk's Office during regular office hours.

### **Town Justice Annual Report:**

Susan Ross, Town Justice, will present her annual report at the February 14<sup>th</sup> meeting of the Town Board.

## **OTHER BUSINESS:**

### **Lease for Town Office**

Supervisor Davis brought the new proposed lease agreement for the town office. The Village of Oxford is asking for a \$50 increase in rent, monthly rent going to \$850. Motion was made by John Weidman and seconded by John Hofmann. The motion carried with 4 Ayes.

### **Appointment of New Town Clerk**

Supervisor Davis brought the appointment of Mary Olmsted to fill the vacancy for Town Clerk. The appointment from January 15, 2024 to December 31, 2024. Motion to accept appointment of Mary Olmsted as town clerk was made by Carl Koenig and seconded by John Hofmann. The motion carried with 4 Ayes.

### **SPCA Redemption Fee**

Supervisor Davis presented request from SPCA in Norwich concerning redemption fee. There is now \$100 one-time fee. \$150 fee for second offense in the same year. SPCA will collect the fees and reimburse the town. No action will be taken at this time and those fees will remain in effect.

### **HIGHWAY SUPERINTENDENT'S REPORT:**

Highway Superintendent Bill Pinney was absent from the January 10<sup>th</sup> meeting. No report was given.

### **HIGHWAY SUPERINTENDENT PROPOSAL FOR ROAD WORK 2024**

In the highway superintendent's absence, Supervisor Davis presented the Road Work Proposal for 2024. The proposal was presented for approval. A motion was made by Ron Charles and seconded by John Weidman. The motion carried with 4 Ayes.

### **LEGAL NOTICE FOR TAX COLLECTION**

The Board stated that the legal notice for property tax collection must be placed in the Evening Sun as soon as possible.

### **BILLS & CLAIMS: JANUARY 2024**

Claims #01 thru # 25 General Fund: Total: \$ 23,340.86

Claims #01 thru #21 Highway Fund: Total: \$ 65,436.91

Motion was made by John Weidman and seconded by Ron Charles to pay the bills and claims. Motion was carried with 4 Ayes.

The next monthly meeting of the Town Board will be held on February 14, 2024 at 7:30 pm in the Village Hall.

Meeting was adjourned by Supervisor Davis at 8:46 pm.

Gwen Hornbeck  
Deputy Town Clerk

