

OXFORD TOWN BOARD MEETING
Oxford Village Hall
Wednesday, March 12, 2025

The Regular Meeting of the Oxford Town Board was called to order by Supervisor Alan Davis at 7:00 pm in the Village Hall for the transaction of such business that may lawfully come before the Board. The meeting opened with a salute to the United States of America flag. Due and timely notice concerning the meeting was published in the Norwich Evening Sun and placed on the Town website (<https://www.townofoxfordny.com/>).

The meeting was brought to order at 7:00 pm.

Present were:

Town Supervisor: Alan Davis

Council: John Weidman
John Hofmann
Ron Charles
Carl Koenig

Town Highway Superintendent: William Pinney

Town Clerk: Mary Olmsted

Other present: Judge Susan Ross
Jerry Prince
Brian Pepper
Mary Weidman
Mary Place
Matt Geiger

Approval of Minutes - Town Board Meeting February 12, 2025

Minutes from the previous monthly meeting

A motion to approve February 12, 2025, minutes as written. Motion to accept moved by John Weidman, seconded by Ron Charles; all approved.

Corrections to the January 2025 Accounting sheet:

A1110.4, \$0.00; A1355, \$0.00; A1410.4, \$37.98; DA5130.4, \$3,410.91; DA5142.1, \$6,127.71 (fuel put on repairs instead of snow removal).

Communications:

Excess Collateralization was given to the town Clerk for filing.

Supervisor Davis read the tax foreclosures for Oxford to the board. There are 10 in the Town and 9 in the Village.

Supervisor's Monthly Report:

Revenue: \$627,669.23

Appropriations: \$73,312.28

Bank Balances:

General Fund Checking: \$8,646.27

Highway Fund Checking: \$12,598.83

Trust & Agency Checking: \$13,745.40

Water District Checking: \$3,372.02

General Savings: \$360,571.67

DA Savings: \$263,661.80

DB Savings: \$260,767.38

Public Comment: None

Justice Report:

Judge Susan Ross submitted her annual report to the Board. For the year 2024, there were 682 statutes started and 365 closed. Fines and Surcharges were a combined total of \$29,380.00. Civil Fees were \$160.00. There were 485 Defendants, with 682 charges. Motion to approve the Justice Report was moved by Ron Charles, seconded by John Weidman; all approved.

Old Business:

New Business:

Brian Pepper and Jerry Prince, representing Suit-Kote, explained to the Board the use of pre-bids and what resources are available to the towns. They suggested that the use of pre-bids could work in the Town of Oxford. John Weidman reminded the board how the bid process works and what procedures the town must use to obtain bids.

Holly Cirello gave Supervisor Alan Davis her letter of resignation from the Town Planning Board effective immediately. Motion to accept moved by Carl

Koenig, seconded by John Hofmann; all approved. The Board thanks Holly for her work on the Town Planning Board.

Frank Hofmann informed the Board that he does not wish to continue to be on the Assessment Review Board. Lawrence Wilcox has offered to take the vacant position for the term of March 13, 2025, through September 30, 2025. Motion to appoint Wilcox moved by Ron Charles, seconded by John Hofmann; all approved. The Board thanks Frank Hofmann for his work on the Assessment Review Board.

Highway Town Superintendent Monthly Report:

Superintendent William Pinney submitted to the Board the need for more stone. The Highway Department is looking to collect bids for the stone. A Legal Notice will be published in the Evening Sun. Bids will be opened and decided on at the next Board meeting. Tri-City, in Brisben, has contacted Superintendent Pinney with an offer for sand at a low cost.

Superintendent Pinney submitted to the Board a 284 Agreement. Motion to approve the 284 Agreement was moved by Carl Koenig, seconded by John Weidman; all approved.

Superintendent Pinney requested to purchase a new loader. He presented the Board with literature on purchasing it using a leasing process with financing and trade or buying it outright. He also provided literature comparing the costs of a CAT and a John Deere. The Board will continue to research the purchase.

Supervisor Davis and Pinney are continuing to work with FEMA to acquire money to help with the road repairs caused by flooding.

General Fund vouchers: #26 through #43 for a total of \$\$214,342.67

Highway Fund vouchers: #18 through #32 for a total of \$35,837.69

Review and Approval of Bills and Claims

Approval of Bills and Claims motion to move by John Hofmann, seconded by Ron Charles; all approved.

Meeting adjourned at 8:19 pm - Next meeting, April 9, 2025 - 7:00 pm - Village Hall