

OXFORD TOWN BOARD MEETING
Wednesday, April 12, 2017

The Regular Monthly Meeting of the Oxford Town Board was called to order by Supervisor Lawrence Wilcox at 7:30 pm in the Village Hall for the transaction of such business that may lawfully come before the Board. The meeting opened with the salute to the flag of the United States of America.

Present were:

Supervisor: Lawrence Wilcox
Council: Jerry Locke
 Carl Koenig
 Ron Charles
 John Hofmann
Town Clerk: James W. Hemstrought Jr.
Highway Superintendent: Timothy Tefft - Absent

Others Present: Roger Barrows Jr., Dog Control Officer

Minutes Previous Monthly Meeting:

Jerry Locke made a motion to approve the minutes of March 8, 2017 with one correction. Motion was seconded by John Hofmann and carried with 5 Ayes.

Supervisor's Monthly Report:

Supervisor Wilcox handed out the Financial Accounting Information Sheets and a list of the Fund Balances as of March 31, 2017. He also gave the following Revenues, Appropriations and Checkbook Balances:

March 2017

Revenues	\$ 669.82
Appropriations	236,698.61

Check Book Balances:

General	\$150,160.81
Highway	256,638.05
T&A	2,261.82
Water District #1	2,920.96

PUBIC COMMENTS:

Roger Barrows, Dog Control Officer for the Town and Village of Oxford ask the Town Board to approve the purchase of a RFID Chip Reader Scanner Plus for identifying dogs and where their owner resides. Many dog owners never use the tags that the Town provides and this would be another way to identify the dog and return it to their owner.

The Board approved the purchase of the Chip Reader.

COMMUNICATIONS:

The March 2017 monthly collateralized deposit account information report was received from BNY Mellon Broker/Dealer Services.

A copy of the 2017-18 Enacted Budget was received from the New York State Dept. of Transportation. This report showed the Chips apportionments, Winter Recovery apportionments, and Pave NY apportionments for the Towns and Villages in Chenango County.

Notice was received concerning the OSHA annual refresher regional training for all Chenango County Municipal employees to be held Monday, May 8, 2017 at the Canasawacta Country Club.

Notice was received for Planning/Zoning Training to be held Thursday, May 25, 2017 at the SUNY Morrisville Norwich Campus Community Rooms, 20 Conkey Ave., Norwich, NY. Topics to be brought forth include Solar Energy Regulations, Financial Analysis of Shared Services and Wind Energy Regulations.

A chart was received showing the shrinking population for most New York Counties from 2010 through 2016. Chenango County showed a minus four (4) percent change in population.

The New York Municipal Insurance Reciprocal (NYMIR) is providing a free service of risk management seminars to provide train-the-trainer instructions for district driving classes to prepare your own employees as instructors. April is “Distracted Driving Month” and NYMIR has posed a challenge to its 880 member counties and local governments.

New York State Agriculture and Markets sent the dog control officer inspection report completed on 03/24/2017. The Town of Oxford received a satisfactory report.

Reclaim New York sent an invitation to a special presentation and discussion about New York's affordability crisis, how it impacts our future and what can be done about it. This program will be held April 19, 2017 at Fred's Inn, Norwich, 5:30-7:30 pm. RSVP at ReclaimNewYork.org/events.

OTHER BUSINESS:

A report of the audit of the Town of Oxford, entitled “Financial Management”, was received from the Office of the State Comptroller. The notice of filing of the report of Examination appeared in The Norwich Sun newspaper on April 5, 2017 and is on file in the Town Clerk's office.

After receiving the audit report of examination, the Town Board has the responsibility to initiate corrective action. A written corrective action plan (CAP) that addresses the findings and recommendations in this report need to be prepared and forwarded the office of the State Comptroller within 90 days, pursuant to Section 35 of General Municipal Law. This CAP plan is in the process of being completed and will be presented at the next Town Board meeting on Wednesday, May 10, 2017 for approval.

HIGHWAY SUPERINTENDENT’S REPORT:

Supervisor Wilcox gave a report from the Highway Superintendent, Tim Tefft. He stated that the Town crew has been hauling stone from Oriskany to replenish our supply. Both Vestal Asphalt and SuitKote are submitting plans for summer road work. The Town crew has started their four-day work week and sweeping of town roads has begun. Mowing of roadsides needs to be scheduled.

BILLS & CLAIMS: April 2017

Claims #48 thru #64, General Fund: Total: \$7,776.28
Claims #49 thru #67, Highway Fund: Total: \$41,563.79

Motion was made by John Hofmann and seconded by Ron Charles to pay the bills and claims. Motion carried with 5 Ayes.

The next monthly meeting of the Town Board will be held on May 10, 2017 at 7:30 pm in the Village Hall.

Meeting was adjourned by Supervisor at 8:48 pm.

James W. Hemstrought Jr.
Town Clerk