

**OXFORD TOWN BOARD MEETING**  
**Wednesday, June 9, 2021**

The Monthly Meeting of the Oxford Town Board was called to order by Supervisor Lawrence Wilcox at 7:30 pm in the Village Hall for the transaction of such business that may lawfully come before the Board. The meeting opened with the salute to the flag of the United States of America.

Present were:

Supervisor: Lawrence Wilcox  
Council: Alan Davis  
John Hofmann  
Carl Koenig - Absent  
Ron Charles  
Town Clerk: James W. Hemstrought Jr.  
Highway Superintendent: William Pinney - Absent

Others Present: Daniel Fagnani, Delaware Engineering; Patrick Moore, Pool Director.

**Minutes Previous Monthly Meeting:**

Ron Charles made a motion to approve the May 12, 2021 minutes as corrected. Motion was seconded by Alan Davis and carried with 4 Ayes.

**Supervisor's Monthly Report:**

Supervisor Wilcox handed out the Financial Accounting Information Sheets, Investment and Certificate of Deposit Reports, as of May 31, 2021. He also gave the following Revenues, Appropriations and Checkbook Balances:

**May 2021**

Revenues	\$ 102,066.62
Appropriations	102,071.20
Check Book Balances:	
General	\$ 95,100.51
Highway	192,797.97
T&A	20,279.13
Water District #1	2,503.50
Pool Restoration	431,842.18

**POOL REPORT:**

Daniel Fagnani, Delaware Engineering, updated the Town Board on the progress of the swimming pool bidding. The Town wishes to eliminate some of the bid items to bring the cost down. Should the Town Board agree with the recommendations of Delaware Engineering, D.P.C. and contingent on review of the recommended award package with no objections by the Town's legal counsel, we then recommend that the Town Council resolve to:

- (1) Award the Contract No. TO1-G-2021 – General Construction for the Municipal Pool Improvements to Aqua Concept with a total contract award price of \$487,5567.00, for Bid Items 1.01, 2.01 & 2.02, 3.01-3.03 (not 3.04), 4.01, 5.01 & 5.02, 6.01, (not 7.01) and 8.01
- (2) Award the Contract No. TO1-E-2021 – Electrical Construction for the Municipal Pool Improvement to Upstate Companies I, LLC for the base bid work at the low bid cost of \$39,000.
- (3) Authorize the Supervisor to execute the necessary paperwork (e.g., Notice of Award, Notice to Proceed, Agreement, Change Orders, Certificate of Substantial Completion, checks for contractor payment, etc.) for contract initiation and completion of the work.

Motion was made by Alan Davis and seconded by Ron Charles to accept the resolution as set forth by Delaware Engineering D.P.C.

Motion carried with Roll Call Vote:

Alan Davis	Aye X	No _____
John Hofmann	Aye X	No _____
Ron Charles	Aye X	No _____
Lawrence Wilcox	Aye X	No _____

**COMMUNICATIONS:**

Monthly report was received from BNY Mellon concerning the collateral Deposit information as of May 31, 2021.

The State equalization rates were received for the towns in Chenango County. Oxford's State equalization rate is 63.00, equalization rate and status is 60.00 and the percentage change in estimate of full value is 5.00%.

**HIGHWAY SUPERINTENDENT REPORT:**

The report from Bill Pinney, Highway Superintendent, was given by Supervisor Wilcox. The crew is in the process of sweeping the roads.

**BILLS & CLAIMS: June 2021**

Claims #97 thru #117 General Fund:	Total: \$ 6,472.29
Claims #88 thru #108 Highway Fund:	Total: \$106,164.61

Motion was made by John Hofmann and seconded by Alan Davis to pay the bills and claims. Motion carried with 4 Ayes.

The next monthly meeting of the Town Board will be held on July 14, 2021 at 7:30 pm in the Village Hall.

Meeting was adjourned by Supervisor at 8:30 pm.

James W. Hemstrought Jr.  
Town Clerk