

Oxford Town Board Meeting
Oxford Village Hall
Wednesday, July 12th, 2023 – 7:30 pm

Town Supervisor Alan Davis called the meeting to order at 7:30 p.m.

The following individuals were present:

Supervisor Alan Davis, Town Councilman Ron Charles, Town Councilman John Hofmann, Town Councilman John Weidman, Town Councilman Carl Koenig, Recreational Director Clayton Kappauf, Dan Fagnani Engineer – Delaware Engineering D.P.C., Paul Romahn – Planning Board Chairman, Town Clerk Tammy Dilfer, Matt Grieger, Canice Paliotta

Supervisor Davis led the Pledge of Allegiance to the United States of America.

Approval of the Board Meeting Minutes for May 22nd and June 14th, 2023

Councilman Charles made a motion to approve the draft minutes for the Town Board Meeting held on May 22nd and June 14th, 2023, Councilman Weidman seconded the motion. The motion was carried unanimously.

Supervisor Monthly Reports:

Revenues	\$ 56,040.12
Appropriations	\$ 173,521.11

Bank Balances:

General Fund Checking	\$ 29,051.89
Highway Fund Checking	\$ 40,042.23
Trust & Agency Checking	\$ 18,311.58
Water District #1 Checking	\$ 2,948.02
CARES (ARPA) Checking	\$ 30,813.87

Communications:

Supervisor Alan Davis provided the Town's Excess Collateralization Reports for June to Town Clerk Dilfer for filing.

Riverview Cemetery sent a card thanking the Town of Oxford's for filling the potholes at the cemetery appreciating the collaboration keeping the cemetery beautiful.

There is Local Government training coming up August 29TH for Land Use Moratoria and Solar Energy Regulation at the SUNY Morrisville – Norwich Campus if anyone is interested.

Public Comment:

None

Town Pool Operations update:

Clayton Kappauf Recreational Director reports in the month of June there were 1000 people visited/used the pool, As of July 12th they were already at 1500 people.

Mr. Kappauf had an issue with air getting into the Chlorine disbursement lines, after multiple trouble shoots, he asked John Tracey to investigate. They found the fittings were not the proper size causing air to leak into the system. Air leakage was resolved after the fittings were changed.

They have been currently running chemical disbursement manually, Aqua Concepts calibrated the pumps so chemical disbursement will flux with demand making it easier to manage.

The Oxford American Legion Fort Hill Post # 376 donated \$50.00. Mr. Kappauf will be using the donations to purchase Lifeguard T-Shirts for pool staff. The entire Town Board thanks the Oxford Legion for their donation to help the pool staff be better recognized while on duty for the community.

The Oxford Rotary Club will be donating new picnic tables for the Town Pool Pavilion and an additional storage shed. The entire Town Board thanks the Rotary Club for their donation to help with modernizing the Town Pool surroundings for the community.

The pool guard house needs a screen door to help with air flow. They are currently using baby gates to keep swimmers out of the room but still have air flow.

The current pool storage shed needs floor and a few joists replaced to keep the animals out from chewing filters etc... The Board agreed to allow Mr. Kappauf to get supplies needed to repair the storage shed and purchase a screen door for the guard house.

There is a leak in the pool but unsure where. They are losing an inch of water overnight. Aqua Concepts is aware and agrees there is a leak. He is thinking it might be in the gutters somewhere. Dan Fagnani Engineer stated there have been a couple days of discussion about it, Aqua Concepts will at end of season run some dye through to try and find it.

The electric will be hooked up to the poles on Thursday for cameras and additional lighting.

All the lifeguards have been doing a excellent job. It's been refreshing working with everyone.

Dan Fagnani Engineer reports there is a need for an additional valve not on the original plans. Pricing from Aqua Concepts to install it will be 1753.00 with \$853.00 being materials and \$900.00 labor. The Aqua Concepts contract has been closed out so the Town would need to issue a purchase order for the proposed additional valve installation. This valve allows the operator to restrict water flow if needed without dropping the pool level down.

Councilman Charles moves motion to approve Aqua Concepts to install the additional valve after season close. Seconded by Councilman Hofmann, the entire board duly adopted.

The one-year warranty will expire this December/January when the pool is closed. The Town Pool has had one season of use under the warranty.

New Business:

Brisben Fire Department needs volunteers. With the current shortage of volunteers, they are looking to close the fire department by the approximate end of year, merging with neighboring towns.

The Brisben Fire Department sent out approximately 220 letters to residents asking for volunteers. No one came forward.

Brisben Fire Department has approx. 150 calls per year including traffic control, wires down, etc...

David Crain from NBT Insurance will be here next month to review upcoming year insurance coverage.

Supervisor Davis mentioned there is a possibility the Town will need to obtain a short-term loan to get through due to the truck purchases which were needed earlier in the year.

Old Business:

None

Highway Superintendent's Report:

Superintendent Pinney is absent from the meeting.

Supervisor Davis read a letter from Chenango Co Soil & Water Conservation District informing they have awarded the Town of Oxford funding in the amount of \$15,000.00 for the Vroman Hill Road Project. Supervisor Davis thanked Jennifer for all help with this process.

Town Highway employees are on their 2nd week of vacation. Once they come back, they will be cleaning ditches & road work.

Bills and Claims:

Councilman Charles made a motion to approve the Bills and Claims as presented with Abstract #7, Councilman Hofmann seconded the motion. The motion was carried unanimously.

Supervisor Davis stated the next Town Board meeting will be held on August 9th, 2023, at 7:30 p.m.

Supervisor Davis adjourned the meeting at 08:10 p.m.

Respectfully Submitted,

Tammy L. Dilfer, Town Clerk