

OXFORD TOWN BOARD MEETING

Oxford Village Hall

Wednesday, August 13, 2025

The Regular Meeting of the Oxford Town Board was called to order by Supervisor Alan Davis at 7:00 pm in the Village Hall for the transaction of such business that may lawfully come before the Board. The meeting opened with a salute to the United States of America flag. Due and timely notice concerning the meeting was published in the Norwich Evening Sun and placed on the Town website (<https://www.townofoxfordny.com/>).

The meeting was brought to order at 7:00 pm.

Present were:

Town Supervisor: Alan Davis

Council: John Weidman

John Hofmann

Carl Koenig

Ron Charles

Town Highway Superintendent: William Pinney

Town Clerk: Mary Olmsted

Other present: Cheryl Meade

Yuliya Karpov

Matt Geiger

Will Kelsey

Clayton Kappauf

Approval of Minutes - Town Board Meeting July 9, 2025

Minutes from the previous monthly meeting

A motion to approve the July 9, 2025, minutes as written. Motion to accept the minutes moved by John Weidman, seconded by Carl Koenig; all approved.

Communications:

Excess Collateralization was given to the Town Clerk for filing.

Supervisor Davis read to the Board a DEC letter stating that they would like to acquire a parcel of land between Hoben Road and Lake Ludlow Road. According to the Assessor, Erin Graham, the parcel is actually located in the Town of McDonough.

Supervisor's Monthly Report:

Revenue: \$172,757.49

Appropriations: \$348,965.31

Bank Balances:

General Fund Checking: \$3129.15

Highway Fund Checking: \$9,557.59

Trust & Agency Checking: \$14,220.90

Water District Checking: \$3,372.02

General Savings: \$88,642.00

DA Savings: \$73,451.66

DB Savings: \$644,632.12

Public Comment: N/A

Old Business:

Supervisor Davis discussed with the Board the Corrective Action Plan after the State Comptroller released their findings of their audit of the end-of-year review. The Town will continue to move forward in adhering to their requests.

New Business:

Yuliya Karpov and Cheryl Meade, representing NBT, presented to the Board the insurance options that NBT could provide to the Town. They submitted and explained the itemized proposal and quotes for the Board to review. Supervisor Davis asked the Board for approval to choose an insurance agency after further comparison. Motion to give Davis the authority was moved by John Weidman, seconded by John Hofmann; all approved.

Will Kelsey, representing the Natural Resources Conservation Service, U.S. Department of Agriculture, presented to the Board their findings on the damage from the recent flooding. They found that the culvert on Rounds Road will need to be replaced as it is not structurally sound. He submitted documentation of possible options available to repair the culvert and cost options.

Clayton Kappauf gave a report of the updates pertaining to the Town of Oxford Pool. He has replaced some of the filters and will replace the remaining filters next season. The pool had its annual inspection from Chenango County, and the pool passed the inspection. The proposed date of closing the pool is August 23.

Supervisor Davis read to the Board a letter from Assistant DCO, Nancy Cody, giving a current report for unlicensed dogs and the findings that she and TJ Smith, the primary DCO, have been working on.

Supervisor Davis read to the Board a letter from the Guilford Fire Department stating that they are seeking permission to close a section of road in the Town to Oxford.

They would like to schedule a benefit UTV poker run in April 2026 for a benefit. Davis will reach out to the department for more information.

Highway Town Superintendent Monthly Report

Superintendent Bill Pinney updated the Board on the status of the new pickup truck and the probable date it will be completed. He also updated the status of the roads that still need to be repaired after the recent flooding and put out a possible bid for assistance in repairing Lyon Brook Road. Motion moved to put the repairs to Lyon Brook Road out to bid, moved by John Hofmann, seconded by Ron Charles; all approved.

Supervisor Davis informed the Board that he received a check for the old loader. He would like to put that revenue into the DA2665 account and appropriate it to the DA5130.2 account. Motion to approve the appropriation moved by Carl Koenig, seconded by John Hofmann; all approved.

Pinney informed the Board that Eric Bernstein is no longer working for the Town Highway Department. He also informed them that Dan Ives, a former Highway employee, has agreed to return and fill the vacant position.

General Fund vouchers: #127 through #150 for a total of \$31,243.13

Highway Fund vouchers: #100 through #114 for a total of \$75,911.13

Review and Approval of Bills and Claims

Approval of Bills and Claims motion to be moved by Ron Charles, seconded by John Hofmann; all approved.

Regular Meeting adjourned at 9:12 pm - Next meeting, September 10, 2025 - 7:00 pm - Village Hall