

**OXFORD TOWN BOARD MEETING**  
**Wednesday, September 12, 2018**

The Regular Monthly Meeting of the Oxford Town Board was called to order by Supervisor Lawrence Wilcox at 7:30 pm in the Village Hall for the transaction of such business that may lawfully come before the Board. The meeting opened with the salute to the flag of the United States of America.

Present were:

Supervisor: Lawrence Wilcox  
Council: Jerry Locke  
              Carl Koenig  
              Ron Charles  
              John Hofmann  
Town Clerk: James Hemstrought Jr.  
Highway Superintendent: Timothy Tefft

Others Present: Richard Rice, Paul Romahn, Roger Barrows, Canice Paliotta, Will Bradley, Matt Dilfer.

**Minutes Previous Monthly Meeting:**

Jerry Locke made a motion to approve the minutes of August 8, 2018. Motion was seconded by Ron Charles and carried with 5 Ayes.

**Supervisor's Monthly Report:**

Supervisor Wilcox handed out the Financial Accounting Information Sheets, a list of the Fund Balances as of August 31, 2018 and the 2017 Annual Report booklet from the New York Municipal Insurance Reciprocal. He also gave the following Revenues, Appropriations and Checkbook Balances:

**August 2018**

Revenues	\$ 630.13
Appropriation	114,533.47
Check Book Balances	
General	\$ 3,605.88
Highway	73,673.40
T&A	5,085.38
Water District #1	1,065.79

**PUBLIC COMMENTS:**

Richard Rice had questions concerning various properties and their proposed assessment changes. He also had a question about the acreage of the DeBois property, which was changed from Commercial Excavation to Agricultural. He felt that the Town and Village of Oxford should have a re-valuation conducted.

Paul Romahn, Planning Board Chairman, asked if there were any other changes to be made in the zoning laws.

**SWIMMING POOL REPORT:**

Patrick Moore, Swimming Pool Director, gave his year-end report. He stated that 9,000 used the Pool this year, 150 took swimming lessons and the lifeguards made 6 saves. The water pump ran very well all summer, however, several seams developed leaks and the filters need to be cleaned out. He also said that several signs need to be replaced, along with life jackets and umbrellas. Tim Davis, Oxford School Tech Class instructor, has volunteered his class to build new guard chairs for the cost of materials.

The Town Board thanked Pat and his crew for another very successful swimming season.

**COMMUNICATIONS:**

A thank you letter was received from Francis Wilcox, summer band director, for the generous support of the Oxford Community Band. Mr. Wilcox said we have completed our forty-second year of concerts in the park and it has been heartening to see good attendance, both in the band and the audience. The past few years we have seen an increase in the high school aged players. Although there were earlier bands in Oxford's history, I believe that our tradition of summer band concerts goes back to the hiring of Mr. Fred Parciany as band teacher at Oxford Academy when the present middle school building was opened in the 1930's.

**OTHER BUSINESS:**

The Town Board, after interviewing candidates for the Superintendent of Highways position, have made their decision. Motion was made by John Hofmann and seconded by Jerry Locke, to appoint Matt Dilfer as the new Town of Oxford Superintendent of Highways to fill the unexpired term of Timothy Tefft to December 31, 2019. The motion carried with 5 Ayes. Matt will officially take over his duties on September 29, 2018.

Motion was made by Carl Koenig and seconded by Lawrence Wilcox, that the Town Board go on record that they are very appreciative of all the work and supervision that Timothy Tefft has given the Town of Oxford as Superintendent of Highways for the last twenty-eight (28) years. He has always performed his duties with the Town of Oxford's best interest in mind. He will be missed and we extend our best wishes to Tim for a pleasant and happy retirement. Thank you Tim from all of us. Motion was carried with 5 Ayes.

Lawrence Wilcox, Supervisor, stated that he sent in the Town Board's request to the State Department of Transportation that they investigate the feasibility of keeping the traffic lights at the corner of State Route 220 and County Route 32 in Oxford, NY, based on resolution.

Supervisor Wilcox handed out preliminary budget sheets for the 2019 budget. The Board members were asked to take them home, look them over and bring them back to the October 10 board meeting.

Supervisor Wilcox stated that with the retirement of the highway superintendent, there is a need for an additional truck driver. Applications for this position will be made available to candidates and notice will be published in the Norwich Sun.

**HIGHWAY SUPERINTENDENT'S REPORT:**

Highway Superintendent Tefft reported that all 2018 scheduled roads, except one, have been paved with stone and oil. It is anticipated that the Williams Road will be completed by the end of September. Road shoulders and ditches have been cleaned and the crew is hauling and stockpiling sand for winter use. Trucks will be prepared for snowplows ahead of the upcoming winter months.

**BILLS & CLAIMS: September 2018**

Claims #159 thru #176 General Fund: Total: \$ 7,163.54

Claims #137 thru #151 Highway Fund: Total: \$177,193.81

Motion was made by Ron Charles and seconded by Carl Koenig to pay the bills and claims. Motion carried with 5 Ayes.

**EXECUTIVE SESSION:**

Supervisor Wilcox asked that an Executive Session be called to discuss a personnel issue. Motion was made by Jerry Locke to go into Executive Session at 8:40 pm to discuss a personnel issue. Motion was seconded by John Hofmann and carried with 5 Ayes. No official action was taken. Motion was made by Ron Charles to come out of Executive session at 8:55 pm. Motion was seconded by Jerry Locke and carried with 5 Ayes.

The next monthly meeting of the Town Board will be held on October 10, 2018 at 7:30 pm in the Village Hall.

Meeting was adjourned by Supervisor at 8:58 pm.

James W. Hemstrought Jr.  
Town Clerk